

FINANCE ANALYST

LGE is looking to recruit a Finance Analyst to join the Centralised Group Finance Function – the ideal candidate will be studying or looking to study toward a recognised Financial Qualification and have a minimum of 2 years working within a Finance Team. Purchase Ledger and Credit Control experience would be beneficial. High attention to detail and tenacity is a must, as is proficiency in using excel for data manipulation.

Duties and Key Responsibilities

- Manage the supplier & introducer statement reconciliations to our internal order books for 2 businesses
- Responsible for chasing in monthly and quarterly commission statements from suppliers, checking the declared consumption for each client against validated data the company holds, check the unit and commission rates against our order book to ensure they match and challenge any discrepancies
- Ensure that all clients commissions are being declared and submitted within the statements.
- Provide information to operations regarding anticipated value of a contract based on consumption to help ensure the order book is accurate and up to date
- Raising of all customer invoices, including consultancy work, commissions based on statements and regular management fees
- Ensure the process is robust in terms of being notified of work being done to ensure invoices are raised in a timely manner
- Ensure invoices for commission due upfront based on the placement of a contract with a supplier are done in a timely manner
- Profile out revenue based on the order book including the effect of unwinding the commission received upfront
- Produce and issue introducer commission statements based on supplier statements received and issue them to introducers in a timely manner
- Experience on working in Finance Planning & Analysis would be Ideal
- Studying toward a Finance Qualification
- Intermediate to Advanced use of Excel